**Transfer Canvas**

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| **Where are we? (1)** | **How do we get there? (3)** | | | | **How far we want to go? (2)** |
| The Challenge  *What is the local challenge / problem you intend to address using the good practice? Describe specifically.* | *Milestones* | | | | Vision / Future scenario  *Describe in specific terms the positive change by the end of the transfer journey in relation to the challenge.*  *What will you have achieved?* |
| 31-12-2021 | 31-03-2022 | 30-06 2022  *What are the milestones you need to achieve during your transfer journey? (Milestones could be important events, decisions, completion of infrastructure, setting up an organization, etc.)* | 31-12-2022 |
| Relevance of Good Practice  *Explain briefly why the GP is relevant to your challenge? How can it help you tackle it?* |
| Work so far in the field  *What specific steps has your cities taken / tried already to address the challenge? List all important specific steps.* | Stakeholders / partners  *What local / regional / national stakeholders need to be involved in the transfer process? Which organisations / people should be invited to the ULG?*  *If possible, list specific organisations, not just types.* | | Necessary resources (including budget)  *What resources do you need to successfully implement the transfer?*  *(Physical, human, and financial).*  *Be as specific as possible, avoid general statements like “money”* | | Elements of GP to take over  *The GP consists of several specific elements, some of them, more relevant to your challenge than others. Understanding the GP, what are the specific elements your city plans to adapt?* |
| Assets  *What are the assets (e.g previous experience, strong political commitment, dedicated team, secured funding, etc.) that can contribute to the success of the transfer?* | Objectives  *What are the specific objectives the transfer of the GP will contribute to?* |
| Barriers  *What are the specific barriers you envisage, that may hinder successful transfer?* | Monitoring  *How will you monitor progress? Who will be responsible for monitoring?* | | | | Indicators  *What indicators do you suggest to use to measure progress / outcomes?* |

**Roadmap**

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|  | Sept to Dec 2021 | Jan to Mar 2022 | Apr to Jun 2022 | Jul to Sep 2022 | Oct to Dec 2022 |
| **Partner meetings** |  |  |  |  |  |
| **ULG meetings** |  |  |  |  |  |
| **Local actions** |  |  |  |  |  |
| **Communication** |  |  |  |  |  |